

## FNS, Inc. 26 상반기 인턴 공채 오픈 포지션

### 서부

FNS, Inc	하문창고	18620 Harmon Ave, Carson, CA 90746	2명
<ul style="list-style-type: none"> <li>- Receive work assignments from the supervisor or customers on a daily basis.</li> <li>- Update systems with received freight, order processing, and shipments.</li> <li>- Process orders received from customers on a daily basis.</li> <li>- Check shipments for accuracy and provide reports of shipment results.</li> <li>- Manage daily orders efficiently by delegating work between temp workers.</li> <li>- Coordinate with coworkers and temp workers.</li> <li>- Communicate with teams and customers to ensure that all daily duties are completed.</li> <li>- Manage TCS's CVS, TJX, and Transfer Orders to ensure timely deliveries and meet customer requirements.</li> <li>- Maintain inventory accuracy and efficient stock control using TCS's GWMS system.</li> <li>- Manage accounts, including Flar Package and related services.</li> <li>- Provide support for Hot TCK operations.</li> </ul>			
FNS, Inc	토렌스창고	1545 Francisco St, Torrance, CA 90501	1명
<ul style="list-style-type: none"> <li>- Receive work assignments from the supervisor or customers on a daily basis.</li> <li>- Update systems with received freight, order processing, and shipments.</li> <li>- Process orders received from customers on a daily basis.</li> <li>- Check shipments for accuracy and provide reports of shipment results.</li> <li>- Manage daily orders efficiently by delegating work between temp workers.</li> <li>- Coordinate with coworkers and temp workers.</li> <li>- Communicate with teams and customers to ensure that all daily duties are completed.</li> <li>- Manage TCS's CVS, TJX, and Transfer Orders to ensure timely deliveries and meet customer requirements.</li> <li>- Maintain inventory accuracy and efficient stock control using TCS's GWMS system.</li> <li>- Manage accounts, including Flar Package and related services.</li> <li>- Provide support for Hot TCK operations.</li> </ul>			
FNS, Inc	포워딩1	18620 Harmon Ave, Carson, CA 90746	1명
<ul style="list-style-type: none"> <li>- Receive and input Ocean Shipping Carrier Accessorial Charge Invoices.</li> <li>- Encourage payment, report status, troubleshoot, and communicate with Ocean Shipping Carriers.</li> <li>- Handle Accessorial Charge Dispute Cases by investigating the reasons for disputes, judging their validity, and processing disputes with carriers.</li> <li>- Create and manage Bills of Lading (BL).</li> <li>- Input the carrier Invoice onto internal system.</li> <li>- Communicate with branches, the accounting team, and the Ocean Shipping Carrier Account Receivable team.</li> <li>- Arrange meetings with branches and Ocean Shipping Carriers.</li> <li>- Manage all related documents, data processing, communication, and reporting jobs.</li> <li>- Manage team corporate card expenses and reporting.</li> </ul>			
FNS, Inc	KAM OCEAN 1	18620 Harmon Ave, Carson, CA 90746	1명
<p>Documentation:</p> <ul style="list-style-type: none"> <li>- Perform Daily Tasks: Create DO / CC Check / Empty Check / System Upload tracking data.</li> <li>- Printing Manifest documents out of GERP and distribute to each PIC.</li> </ul> <p>Overall Cargo Tracking:</p> <ul style="list-style-type: none"> <li>- Perform Daily Tasks: Generate daily reports and track shipments.</li> <li>- Coordinate Shipments: Manage the pick-up and drop-off of shipments and schedule live appointments.</li> <li>- Monitor the Progress of Shipments: Ensure shipments are delivered on time and undamaged.</li> <li>- Manage Ocean Freight Imports: Handle all aspects of ocean freight imports, ensuring smooth cargo transfers with overseas agents.</li> <li>- Customs and Clearance: Handle and resolve any customs clearance issues promptly.</li> <li>- Documentation Maintenance: Maintain accurate documentation and records for all import transactions.</li> </ul>			

FNS, Inc	경영기획	1545 Francisco St, Torrance, CA 90501	1명
<ul style="list-style-type: none"> <li>- Analyze income statement and business performance (Sales, Cost and SG&amp;A Expense Analysis)</li> <li>- Prepare the corporation's monthly financial analysis report for internal stakeholders.</li> <li>- Establish the corporation's annual financial plan: cooperating with strategic planning and business division.</li> <li>- Allocate annual budget and manage usage of budget by monthly basis.</li> <li>- Prepare weekly management meeting and quarterly/yearly workshops held in America region</li> </ul>			
FNS, Inc	GC사업기획	18420 Harmon Ave, Carson, CA 90746	1명
<ul style="list-style-type: none"> <li>- Manage and operate sales data tools.</li> <li>- Conduct market research and monitor market trends.</li> <li>- Compile and report sales performance data.</li> <li>- Manage CRM database and consolidate weekly reports.</li> <li>- Assist in creating marketing materials and sales presentations (PPT).</li> <li>- Draft and manage internal documents such as organizational charts and directories.</li> <li>- Provide administrative support to the Sales team and Southern region (expense management, corporate card settlement, etc.).</li> <li>- Support on-site operations as needed.</li> <li>- Prepare meeting minutes and support reporting tasks.</li> </ul>			
FNS, Inc	시애틀창고	475 E 19th St Tacoma, WA 98421	1명
<ul style="list-style-type: none"> <li>- Manage LGE IMDL I/O and EDI processes for import/export operations.</li> <li>- Perform driver check-in/out and process required documentation.</li> <li>- Prepare and maintain in/out shipment lists for daily operations.</li> <li>- Assign and monitor daily job tasks for warehouse workers.</li> <li>- Oversee and enforce warehouse safety procedures, ensuring compliance with inbound/outbound processes</li> </ul>			
FNS, Inc	피닉스창고	700 N 55th Ave, Phoenix, AZ 85043	2명
<ul style="list-style-type: none"> <li>- Process inbound/outbound orders and manage inventory control.</li> <li>- Update systems with information related to received freight, order processing, and shipments.</li> <li>- Process customer orders on a daily basis.</li> <li>- Check shipments for accuracy and generate reports on shipment results.</li> <li>- Manage daily orders efficiently and delegate tasks to temp staff.</li> <li>- Coordinate with co-workers and temp staff to ensure smooth warehouse operations.</li> <li>- Communicate with team members and customers to ensure all daily responsibilities are completed.</li> <li>- Receive daily work assignments from the supervisor.</li> </ul>			
FNS Customs Brokers, LLC.	통관사업실	18620 Harmon Ave, Carson, CA 90746	1명
<ul style="list-style-type: none"> <li>- Track shipments ETA and communicate with carriers to confirm arrival time and release.</li> <li>- Prepare and verify shipping documents for import shipment.</li> <li>- Process and complete invoicing in a timely manner.</li> <li>- Monitor customs entries and obtain clearance from customs and other agencies.</li> <li>- Develop and update internal training materials to support process standardization.</li> <li>- Generate invoices for clients, print customs documents, create invoice packages, and process external vendor invoices.</li> <li>- Assist in accounts receivable management, including monitoring outstanding payments and follow-up</li> </ul>			
FNS Customs Brokers, LLC.	통관1	18620 Harmon Ave, Carson, CA 90746	1명
<ul style="list-style-type: none"> <li>- Manage comprehensive customs clearance processes for LGEUS.</li> <li>- Handle all aspects of entry filing and customs declarations.</li> <li>- Process and manage documentation, including invoices and cargo status checks to ensure completion of customs clearance.</li> <li>- Conduct Importer Security Filing (ISF) and adhere to other necessary compliance requirements.</li> </ul>			

Cornerstone Wireless, LLC.	서부운송운영	18620 Harmon Ave, Carson, CA 90746	1명
<ul style="list-style-type: none"> <li>- Track and trace, book appointments, schedule delivery with customers and follow up with invoicing for container drayage from Port of LA and Long Beach.</li> <li>- Communicate daily with terminals, steamship lines, receivers, shippers, dispatchers, and customers to help resolve port drayage issues.</li> <li>- Perform data entry for ETA, ATA, delivery orders into the internal TMS system.</li> <li>- Manage all containers and chassis, including calculating Last Free Day (LFD) and updating status and location daily.</li> <li>- Maintain accurate records of all off-hires and ensure compliance with special instructions for equipment return locations.</li> </ul>			
HELISTAR TRANSPORTATION, LLC.	서부사업실	18620 Harmon Ave, Carson, CA 90746	1명
<ul style="list-style-type: none"> <li>- Assist in preparing planning documents, presentations, and internal reports for management.</li> <li>- Support the development and monitoring of business strategies, KPIs, and project timelines.</li> <li>- Conduct research and data analysis related to market trends, competitors, and internal performance.</li> <li>- Help coordinate cross-functional projects by liaising with internal teams and external stakeholders.</li> <li>- Maintain accurate records of planning activities, meetings, and deliverables.</li> <li>- Support budgeting and cost-analysis tasks as directed by the Director.</li> <li>- Perform other administrative or planning-related duties as assigned.</li> </ul>			

남부

FNS, Inc	남부정산	400 Patirok Pkwy Suite #100, Roanoke, TX 76262	1 명
<ul style="list-style-type: none"> <li>- Prepare a variety of accounting tasks relating to the documentation, recording, processing and filing of accounting</li> <li>- Expedite clearance and delivery to meet client's requirements, A/R and A/P.</li> <li>- Maintain and compile operational information including but not limited to customer/vendor profiles, quotes, and other related data.</li> <li>- Provide daily activity reports to management.</li> <li>- Review invoices for proper documentation and processing check request.</li> <li>- Maintain accurate files and documentation in accordance with company policy.</li> </ul>			
FNS, Inc	포워딩2	3001 W Airfield Dr suite 300 DFW AirPort, TX 75261	1 명
<ul style="list-style-type: none"> <li>- Support KAM duties, including tracking, customer service, and cost management.</li> <li>- Monitor customs clearance and steamship line freight status.</li> <li>- Review and process payment for truckers and steamship line invoices.</li> <li>- Communicate with customers regarding daily transactions.</li> <li>- Report daily issues to upper management.</li> </ul>			
FNS, Inc	달라스창고	3001 W Airfield Dr suite 300 DFW AirPort, TX 75261	1 명
<ul style="list-style-type: none"> <li>- Coordinate and arrange all modes of import/export services for international goods.</li> <li>- Communicate with various contacts (customers, vendors, partners, etc.) in processing shipments.</li> <li>- Expedite clearance and delivery to meet client's requirements.</li> <li>- Maintain and compile operational information including customer/vendor profiles, quotes, and other related data.</li> <li>- Provide daily activity reports to management.</li> </ul>			
FNS, Inc	휴스턴창고	2902 E 13th St, La Porte, TX 77571	2 명
<ul style="list-style-type: none"> <li>- Coordinate and arrange all modes of import/export services for international goods.</li> <li>- Communicate with various contacts (customers, vendors, partners, etc.) in processing shipments.</li> <li>- Expedite clearance and delivery to meet client's requirements.</li> <li>- Maintain and compile operational information including customer/vendor profiles, quotes, and other related data.</li> <li>- Provide daily activity reports to management.</li> </ul>			
FNS, Inc	달라스항공	3001 W Airfield Dr.ste 300 DFW AirPort, TX 75261	1 명
<ul style="list-style-type: none"> <li>- Check the airline schedule on the website and update the system.</li> <li>- Check the customs status with client.</li> <li>- Arrange the truck schedule</li> <li>- Check the cargo warehouse in&amp;out</li> </ul>			
Cornerstone Wireless, LLC.	남부운송	400 Patirok Pkwy Suite #100, Roanoke, TX 76262	1 명
<ul style="list-style-type: none"> <li>- Input TMS data and verify and upload POD.</li> <li>- Follow up daily with drivers on their schedule and assign drivers.</li> <li>- Conduct daily checks on yard inventory.</li> </ul>			

남동부

FNS, Inc	사바나창고	54 Sonny Perdue Drive Savannah, GA 31407	1 명
<ul style="list-style-type: none"> <li>- Prepare reports of transactions to facilitate billing or reviewing procedure in Export and Import and submitting it for review.</li> <li>- Shadow the supervisor in managing export/import transactions, including all related activities for an assigned base of accounts.</li> <li>- Receive, review, and process export and import documentation such as Waybills for each shipping in an accurate, thorough, and efficient manner, performing all functions within a strict time frame with the supervisor.</li> <li>- Track and monitor specific information related to assigned activities in export and import under strict Supervision.</li> <li>- Actively pursue a better understanding of export and import regulations and rules by reading handbooks and manuals.</li> <li>- Learn regulatory requirements and proper documentation, including transit documents and customs clearances, for shipments to ensure that every documentation is accurately processed, distributed and released to carrier, forwarders, customers and agents in a timely manner.</li> <li>- Observe the supervisor in improving operational efficiency and increase task execution compliance.</li> <li>- Shadow the supervisor accessing to individual and department task assignments from the operation Department.</li> <li>- Learn how to review, analyze, draft and prepare a variety of management related documents.</li> </ul>			
FNS, Inc	KAM OCEN 2	3235 Satellite Blvd, bldg. 400 suite 675, Dulith, GA 30096	2 명
<p>Documentation:</p> <ul style="list-style-type: none"> <li>- Perform Daily Tasks: Create DO / CC Check / Empty Check / System Upload tracking data.</li> <li>- Printing Manifest documents out of GERP and distribute to each PIC.</li> </ul> <p>Overall Cargo Tracking:</p> <ul style="list-style-type: none"> <li>- Perform Daily Tasks: Generate daily reports and track shipments.</li> <li>- Coordinate Shipments: Manage the pick-up and drop-off of shipments and schedule live appointments.</li> <li>- Monitor the Progress of Shipments: Ensure shipments are delivered on time and undamaged.</li> <li>- Manage Ocean Freight Imports: Handle all aspects of ocean freight imports, ensuring smooth cargo transfers with overseas agents.</li> <li>- Customs and Clearance: Handle and resolve any customs clearance issues promptly.</li> <li>- Documentation Maintenance: Maintain accurate documentation and records for all import transactions.</li> </ul>			

FNS, Inc	찰스턴 창고	168 Portside Park Dr. #C, Summerville, SC 29483	1 명
<p>CSR (Customer Support Representative) Role</p> <ul style="list-style-type: none"> <li>- Prepare Inbound/Outbound transaction reports customized to each customer</li> <li>- Identify the conflict with customers, if any, and Notify supervisor to resolve it in timely manner</li> <li>- Collect backup information, such as pictures and documents, to support SOP (Standard Operational Procedure)</li> <li>- Manage &amp; Execute Inbound/Outbound schedule</li> <li>- Maintain accurate transaction via WMS (Warehouse Management System)</li> <li>- Verify Product Types &amp; quantities while loading/unloading</li> </ul> <p>Time Management</p> <ul style="list-style-type: none"> <li>- Maintain daily loading/unloading schedule</li> <li>- Check import/export vessel schedule via Port websites</li> <li>- Maintain &amp; Update daily schedule spreadsheet</li> <li>- Countercheck Transportation Schedule spreadsheet and compare with the warehouse schedule spreadsheet</li> </ul> <p>Office Management</p> <ul style="list-style-type: none"> <li>- Understand how the port works (vessel schedule, berthing schedule, customs hold, etc.)</li> <li>- Understand Demurrage, Detention</li> <li>- Understand the basic Loading/Unloading guidelines and Loading related traffic law (weight distribution in dry van, flatbed)</li> <li>- Understand &amp; master the WMS (Warehouse Management Systems), email communications (Outlook), Kakao talk, Teams</li> <li>- Understand SOPs for each tasks</li> <li>- Prepare necessary paperworks for daily Inbound/Outbound schedule (BOL, DO, Work Orders)</li> <li>- Manage Office security systems, yard gate control systems</li> <li>- Manage Office supplies</li> </ul> <p>Temp. Employee Management</p> <ul style="list-style-type: none"> <li>- Prepare daily work orders and brief daily schedule</li> <li>- Check and guide SOP execution</li> <li>- Collect signed paperworks and store for recordkeeping (BOL, Inventory Check Sheet, Driver Sign-in sheet, forklift checksheet, etc.)</li> <li>- Deliver work order from the management to team members</li> <li>- Assign temporary tasks when necessary</li> <li>- Execute the Safety Campagne daily - Safety Comes First Always</li> </ul>			

FNS, Inc	마이애미항공	3340 NW 67th Ave Suite 820. Miami, FL 33122	1 명
<ul style="list-style-type: none"> <li>- Plan, organize, and process air shipments for importation</li> <li>- Coordinate with airlines and other vendors (trucking companies)</li> <li>- Manage monthly A/P invoices from the vendors to coordinate payments with accounting team before the due dates.</li> <li>- Coordinate and arrange air import services for domestic and international goods.</li> <li>- Communicate with various contacts (customers, vendors, partners, and more) in processing shipments.</li> <li>- Expedite clearance and delivery to meet client's requirements.</li> <li>- Maintain and compile operational information including but not limited to customer/vendor profiles, quotes, and other related data.</li> <li>- Provide daily activity reports to management.</li> <li>- Other ad-hoc projects as requested by management</li> <li>- Reviews and approves shipping documentation from suppliers to ensure accuracy of documentation for a timely and efficient customs clearance process.</li> <li>- Prepares export documentation in a timely manner, collaborating with service providers to ensure compliance with government laws and regulations</li> <li>- Responsible for record retention of import/export documents in accordance with government regulations and Company policy.</li> <li>- Tracking shipments, communicate with carriers, truckers, overseas and other related vendors and ensure timely delivery of shipments</li> <li>- Understand import/export and necessary paperwork associated</li> </ul>			
FNS, Inc	KAM OCEAN 3	3235 Satellite Blvd Building# 400, Suite# 675, Duluth, GA 30096	1 명
<ul style="list-style-type: none"> <li>- Handle full-cycle ocean inbound operations, ensuring accurate documentation and timely processing.</li> <li>- Arrange delivery schedules in coordination with truckers, warehouses, and customers.</li> <li>- Communicate with steamship lines (SSL) and terminals to monitor cargo status and resolve issues.</li> <li>- Support AR/AP processes, including monthly financial closing and reporting.</li> </ul>			
FNS, Inc	창고기획	3235 Satellite Blvd Building# 400, Suite# 675, Duluth, GA 30096	1 명
<ul style="list-style-type: none"> <li>- Support on-site visits to numerous warehouses in North America and assist in operational setups.</li> <li>- Provide on-site support for issue resolution in warehouses.</li> <li>- Analyze and visualize data related to key performance indicators (KPIs) for all warehouses.</li> <li>- Collaborate with regional warehouse operation teams to support new business warehouse operations.</li> </ul>			
Cornerstone Wireless, LLC.	남동부 운송	3235 Satellite Blvd Building# 400, Suite# 675, Duluth, GA 30096	1 명
<ul style="list-style-type: none"> <li>- Support the utilization of trucking solutions to optimize transportation procedures.</li> <li>- Communicate with customers and dispatchers to ensure the successful completion of transportation.</li> <li>- Understand pricing structures and negotiate favorable deals with customers when applicable.</li> <li>- Promote the company's services to increase volume and create opportunities for business growth.</li> <li>- Provide timely and accurate reporting to management.</li> <li>- Coordinate and oversee trucking operations, including scheduling and truck dispatching.</li> <li>- Plan and track container deliveries according to customer requirements.</li> <li>- Support transportation safety management through driver interviews and safety notices.</li> <li>- Update and maintain equipment repair records to ensure compliance and safety.</li> <li>- Assist yard safety management through on-site communication and coordination.</li> <li>- Support the utilization of trucking solutions to optimize transportation procedures.</li> <li>- Communicate with customers and dispatchers to ensure the successful completion of transportation.</li> <li>- Understand pricing structures and negotiate favorable deals with customers when applicable.</li> </ul>			

북동부

FNS, Inc	북동부정산	105 challenger road Suite 504, Ridgefield Park, NJ 07660	2명
<ul style="list-style-type: none"> <li>- Assist in carrying out daily and monthly settlement tasks for logistics operations.</li> <li>- Prepare and issue invoices to customers.</li> <li>- Verify the accuracy of accounts payable and input data into the system.</li> <li>- Investigate and resolve any financial disputes.</li> <li>- Assist the record expenses, process reimbursement requests, and reconcile month-end company card statements.</li> </ul>			
FNS, Inc	뉴저지해운	245 W Commercial Ave Moonachie, NJ 07074	2명
<ul style="list-style-type: none"> <li>- Coordinate full-cycle of ocean import shipments from origin country to final destinations</li> <li>- Prepare and review import documentation for Import customs clearance.</li> <li>- Ensure compliance with U.S. Customs and Border Protection (CBP), FMC, and other regulatory requirements.</li> <li>- Communicate effectively with carriers, customs brokers, overseas agents, and internal departments.</li> <li>- Track, trace, and monitor progress of shipments and deliveries to ensure timely processing.</li> <li>- Issue delivery orders and coordinate final-mile delivery with trucking companies.</li> <li>- Maintain accurate records and data entry in the internal system.</li> </ul>			
FNS, Inc	클리블랜드 창고	10242 OH-43 Streetsboro, OH 44241	1명
<ul style="list-style-type: none"> <li>- Communicate with customers and trucking companies to set up delivery schedules</li> <li>- Enter and maintain data in WMS in a timely and accurate manner</li> <li>- Prepare and confirm shipping documents</li> <li>- Assist with inventory management</li> <li>- Warehouse outbound &amp; Paper work</li> </ul>			

중부

FNS, Inc	중부해운	8755 W. Higgins Rd Suite 1050, Chicago, IL 60631	3명
<ul style="list-style-type: none"> <li>- Ocean Import Daily Tracking / Trace</li> <li>- Planning with carrier in advanced time</li> <li>- Cooperate with shipping line / customs broker</li> <li>- Ensure shipment delivery on time according to customer requirements.</li> <li>- Manage accounts receivable and payable, ensuring accurate and timely financial settlements.</li> </ul>			
FNS, Inc	시카고창고	8755 W. Higgins Rd Suite 1050, Chicago, IL 60631	1명
<ul style="list-style-type: none"> <li>- Administer WMS system, including inbound/outbound operations and storage data management</li> <li>- Monitor and control major warehouse-related costs to ensure budget efficiency</li> <li>- Process and reconcile invoices, ensuring timely and accurate settlement</li> <li>- Facilitate effective internal and external communication to support smooth operations</li> </ul>			
Cornerstone Wireless, LLC.	중부운송	8755 W. Higgins Rd Suite 910, Chicago, IL 60631	1명
<ul style="list-style-type: none"> <li>- Communicate with customers regarding shipment status, delivery schedules, and service inquiries.</li> <li>- Coordinate with dispatchers, drivers, and warehouse teams to ensure timely pick-up and delivery.</li> <li>- Supports group for various task such as getting proof of delivery and requesting invoice for settlements</li> <li>- Monitor transportation progress and proactively resolve delays, exceptions, or service issues.</li> <li>- Handle customer complaints or concerns professionally and provide effective solutions.</li> <li>- Maintain accurate records of shipments, delivery confirmations, and service requests.</li> <li>- Data Management (Getting the delivery order from customer update data to master file and TMS)</li> </ul>			